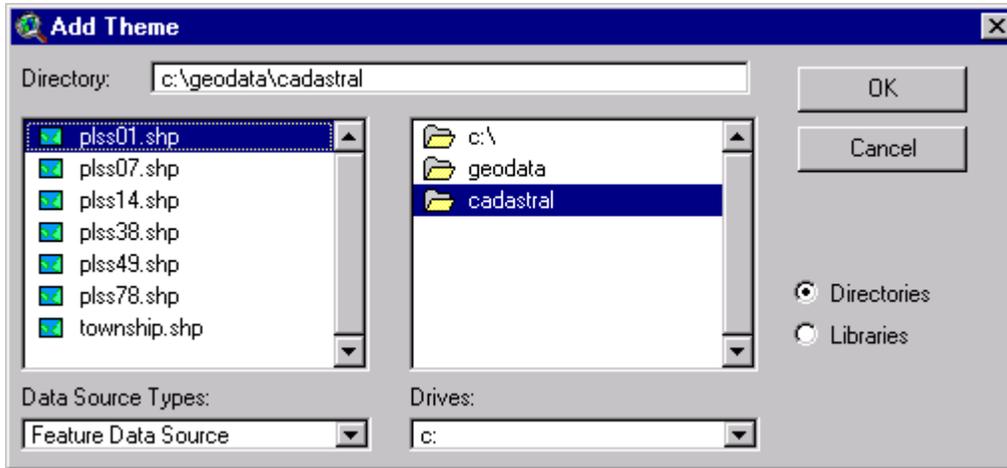
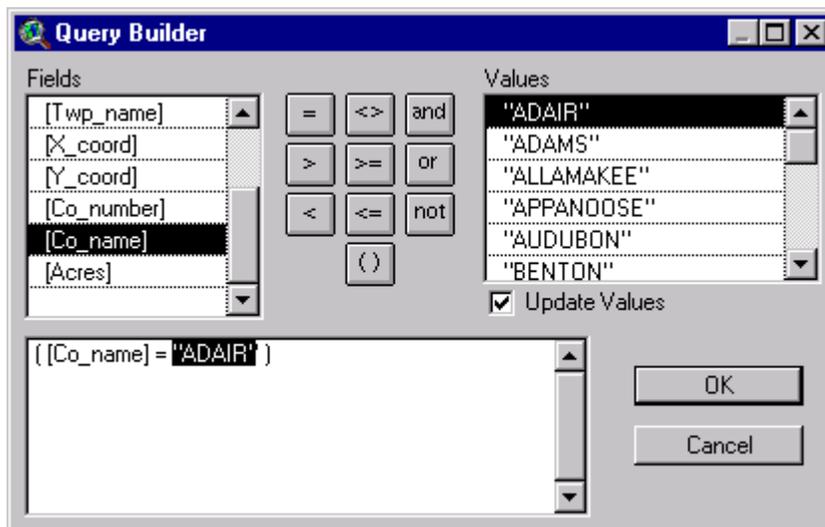


Creating a County template project file (.apr) in ArcView GIS 3.2

1. Start ArcView GIS; Double-click the ArcView icon on your desktop, or select Start>Programs>ESRI>ArcView 3.2>ArcView 3.2 (If prompted open a blank ArcView project).
2. Open a new View document; double-click the "Views" icon
3. Select the add theme icon ; navigate to the c:\geodata\cadastral folder (or whatever drive letter your Geodata is stored under). Select the "plss*.shp" shapefile (section line file) and "OK"; repeat procedure and add the c:\geodata\government_units\civil_townships.shp file.

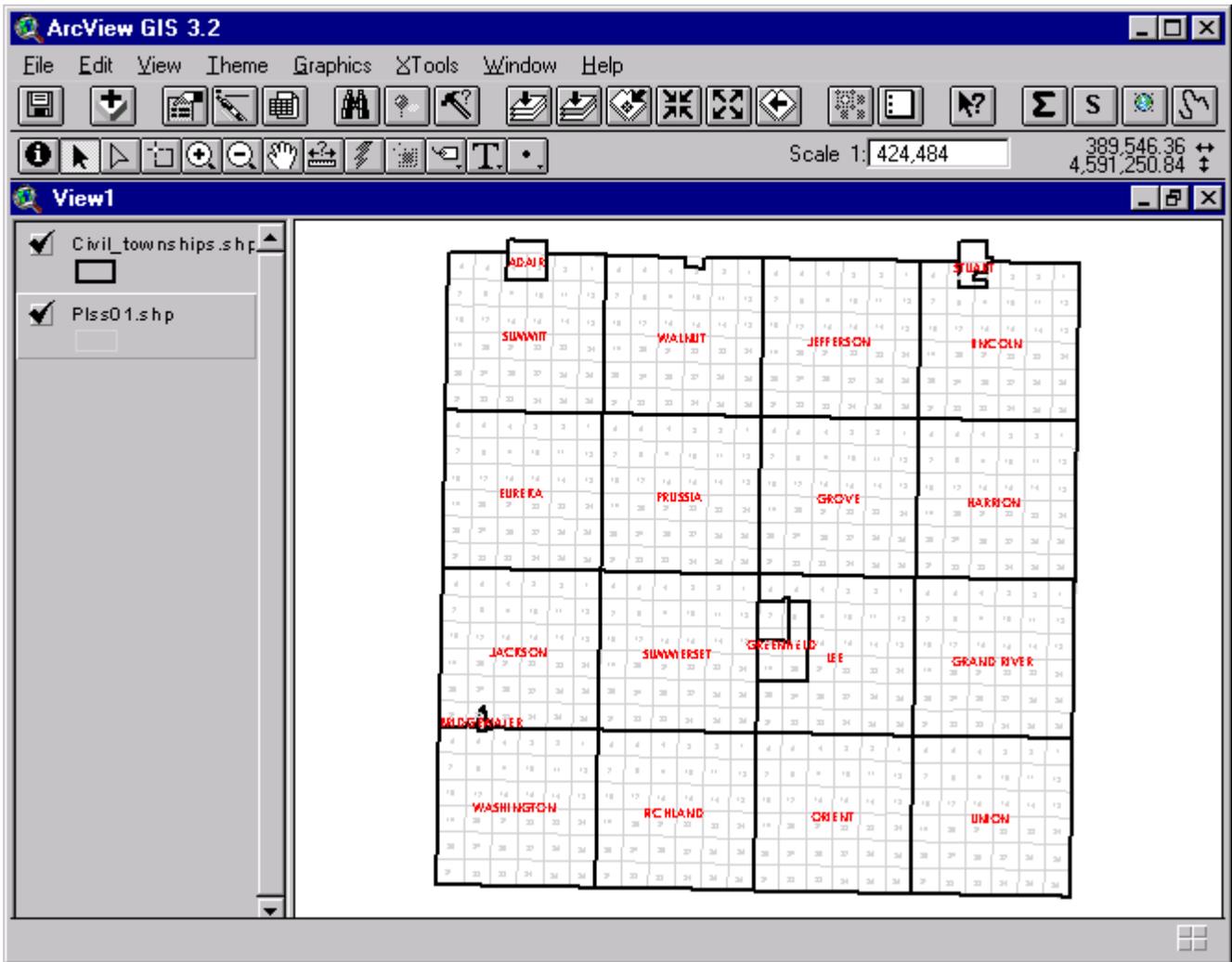


4. Make the theme "Civil_townships.shp" the active theme (it will appear slightly raised); and select the Theme properties icon  select the query builder icon  and double-click [Co_name], single-click "=" and double-click the name of your county e.g., [ADAIR]; this creates a county township boundary subset file.



5. Using the Legend editor , change the outline width to 2 and the background color to clear of the Civil_township file.

- Use auto-label under "Theme" > "Auto-label" to place township name labels on your map. The color and size of these labels may need to be adjusted. You may also choose to auto-label the section numbers; make the Plss file active and choose "Theme" > "Auto-label", choose "Section" as the label field and select "Use theme's text label placement property"



- Add your orthophotos to the view through the add theme icon, or through the DFG Image Catalog button.
- Save your project to a location on your hard-drive, e.g., C:\geodata\arcview_projects\county.apr
- This project file can now be copied to a Customers "ArcView Projects" folder for use in the Customer Service Toolkit, or used independently for any ArcView session.